

# Product Guide

User and Maintenance Information

## IMPORTANT INFORMATION:

Please save this product guide.

## Recommended use

These items are intended for the storage and display of materials for arts and crafts, math and science, and for other interest areas.

## Products consist of the following, depending on what you ordered:

### H551 Paper Corner

H552 Tool Corner Includes 5 Cups.

H553 3' Craft Counter Top Includes Paper Corner, Tool Corner, 5 Cups, 2 Half Totes, 2 Quarter Totes.

H554 4' Craft Counter Top Includes Paper Corner, Tool Corner, 5 Cups, 4 Half Totes, 4 Quarter Totes.

H575 3' Craft Shelf with 6 Deep Totes or Baskets Includes H555 3' Craft Shelf with 1 removable shelf. Totes or Baskets ship in a separate carton.

H576 4' Craft Shelf with 8 Deep Totes or Baskets Includes H556 4' Craft Shelf with 1 removable Shelf. Totes or Baskets ship in a separate carton.

If your shipment is incomplete, please call Customer Service.

## CUSTOMER SERVICE:

### United States

PO Box 2  
Ulster Park, NY 12487  
Office hours: 9-5 EST  
Phone (800) 777-4244  
Fax (800) 336-5948  
(845) 572-3468

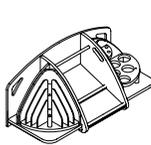
www.CommunityPlaythings.com  
Sales@CommunityPlaythings.com



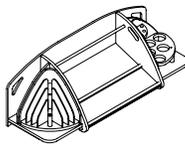
H551  
Paper Corner



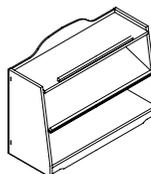
H552  
Tool Corner



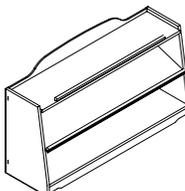
H553  
3' Craft Counter Top



H554  
4' Craft Counter Top



H555  
3' Craft Shelf



H556  
4' Craft Shelf

# H551 Paper Corner H552 Tool Corner H553 3' Craft Counter Top H554 4' Craft Counter Top H555 3' Craft Shelf H556 4' Craft Shelf

## WARNING

▲ These products are intended for use by children of immature judgment, therefore supervision is required at all times.

## CAUTION

▲ For indoor use only. The wooden components are not waterproof.

## Accessories

• **Roomscapes Posts** are available to connect Craft Shelves to other Roomscapes items.

## Assembly

**To attach Craft Counter Tops to Craft Shelves** (requires 2 people, see Figure A):

1. Line up the counter above the shelf.
2. Lower the counter until the back of the shelf is behind the back of the counter.

**To attach Craft Counter Tops to Roomscapes** (requires 2 people, see Figure B):

1. Hook the front of the counter over the front edge of the Roomscapes Unit.
2. Rotate the counter down over the back of the Roomscapes Unit.

The Paper Corner and the Tool Corner are placed over "bumps" on the Craft Counter Top. Do not place Paper Corner and Tool Corner until Craft Counter Top is properly attached.

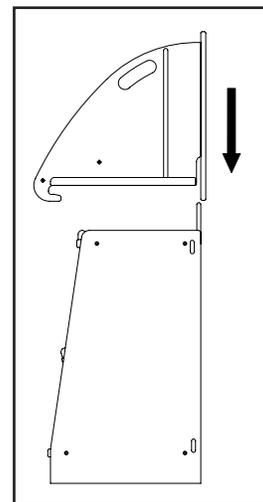


Figure A

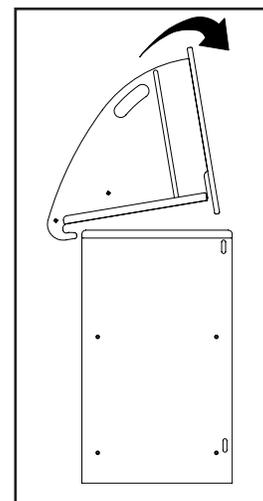


Figure B

# Product Guide

## User and Maintenance Information (cont'd)

### ⚠ CAUTION

- ▲ Only rearrange items when Craft Counter Top is empty. Use hand holds provided. Do not rearrange units with children nearby.
- ▲ Lift with 2 people.
- ▲ Do not attach Craft Counter Tops to 40" high Roomscapes furniture.
- ▲ Only attach Craft Counter Tops to Roomscapes furniture that is the same length.
- ▲ Craft Counter Tops are not intended to be used on a table.

### Connection to Roomscapes items

Craft Shelves can be connected to Roomscapes posts, panels, and furniture. The posts attach to the plastic couplings that are on the sides of the units.

For more information on Roomscapes connecting system, see the Roomscapes Product Guide F601 supplied by Community Playthings with every Roomscapes order.

### Mobility

It is important to understand how to operate the mobility feature, which can be easily engaged, and disengaged using the following procedure:

1. With one person at each end of the unit, tip slightly forward or back, allowing the toe trim to pivot.
2. One person keeps the item tipped, while the other rotates the toe trim to the desired position by pulling or pushing on one of the hand holds at each end of the toe trim. (Figure C)

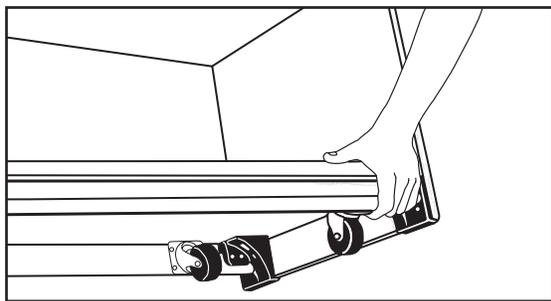


Figure C

3. Tip the unit slightly to the other side and repeat the procedure with the other toe trim.

### ⚠ CAUTION

- ▲ Never change the position of the toe trim with less than two people.
- ▲ Always use the hand holds provided at each end of the toe trim. (Figure C)
- ▲ After disengaging the wheels, give item a small sideways push to settle the wheels into place. You will notice the item sitting down securely on its glides.
- ▲ Never adjust mobility with children nearby.

### Maintenance

Periodically inspect for cracks, breaks, and loose or missing parts. Remove products from service when any condition develops that might make operation unsafe.

### Cleaning

Clean the Craft Units with mild detergent and water. Too much water will harm the finish on the wood. Baskets are machine washable.

### Construction

The wooden components are manufactured from solid maple and maple plywood and are protected with a durable clear finish. Baskets and totes are made of polypropylene.

### Packaging Recycling

All our packaging is recyclable in two simple categories:

| Packaging Materials                 | Recycling Category   |
|-------------------------------------|----------------------|
| Cardboard boxes and pads, newsprint | corrugated cardboard |
| Plastic wrap, sheet foam, foam pads | Plastic #4 LDPE      |

Please help us preserve the earth for the children and recycle at an appropriate facility.

### User modifications

We are not responsible for modifications made by customers to our products in the field without our supervision, testing, or evaluation.

### Ordering parts

To order replacement parts, contact Customer Service with a description of the part(s) needed and the ID Code from the product.

**Use only replacement parts supplied by Community Playthings.**

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#### United States

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