

Product Guide

User and Maintenance Information

IMPORTANT INFORMATION:
Please save this product guide.

CUSTOMER SERVICE:

United States

PO Box 2
Ulster Park, NY 12487
Office hours: 9-5 EST
Phone (800) 777-4244
Fax (800) 336-5948
(845) 572-3468

www.CommunityPlaythings.com
Sales@CommunityPlaythings.com



H525 Art Island Top/Floor Easel H520 Junior Art Island

Recommended Use

This easel supports a wide variety of activities:

- children's paintings
- dry-erase markers directly on the whiteboard
- big book display
- flip chart presentations

Floor Easel	1-3 years of age
Junior Art Island	2-5 years of age

⚠ WARNING

- ▲ This product is intended for use by children of immature judgement, therefore supervision is required at all times. Never reconfigure the Art Island with children nearby.
- ▲ Only use Floor Easel on the floor, not on a table-top. It may slide off.

Assembly

Products consist of the following:

H525 Art Island Top / Floor Easel containing:

- 1 frame
- 2 whiteboards
- 4 trays
- 4 shelf assemblies
- 10 magnets (for attaching paper)

H520 Junior Art Island includes:

- 1 H525 Art Island Top / Floor Easel
- 1 H521 Art Island Low Storage Unit containing:
 - 1 low storage unit
 - 1 wooden adjustable shelf
 - 2 plastic tote dividers

If your shipment is incomplete, please contact Customer Service.

To assemble the Art Island:

1. Open the easel frame all the way so the stays are straight.
2. Place the easel frame on the storage unit (if applicable) making sure all four latches engage.
3. Hang the four shelf/tray assemblies on the lower cross-member.
4. Place the bottom edge of the whiteboard panel in the white hooks.
5. Secure the whiteboard by positioning and screwing the white clips tight to catch the sides of the board (see Figure A).

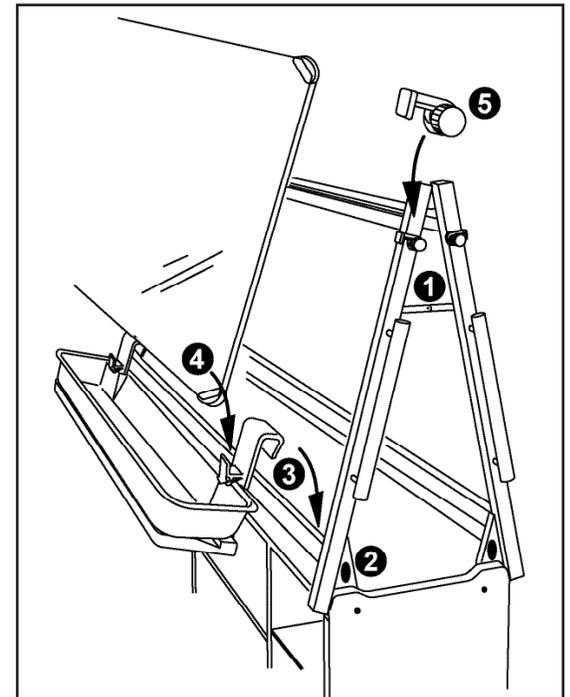


Figure A

Operation

⚠ WARNING

- ▲ Unit may tip when rolled sideways. Always push from an end. Never move with children nearby. Always disengage wheels after moving.

⚠ CAUTION

- ▲ Removing the easel frame or engaging the mobility needs two people.

To remove the easel frame, press the two yellow buttons at the end and lift.

To install the tray, place it flat on the shelf and centered between the white brackets. Press back firmly, one end at a time, until the tray snaps into place.

To remove the tray (see figure B) use fingers and thumb to lever the tray away from the easel.

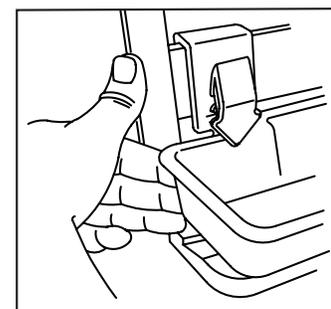


Figure B

H525 Art Island Top/
Floor Easel
H520 Junior Art Island

Mobility

It is important to understand how to operate the mobility feature, which can be easily engaged and disengaged using the following procedure:

1. With one person at each end of the unit tip slightly forward or back, allowing the toe trim to pivot.
2. One person keeps the item tipped while the other rotates the toe trim to the desired position by pulling or pushing on one of the handholds at each end of the toe trim. (Figure C)
3. Tip the unit slightly to the other side and repeat the procedure with the other toe trim.
4. Always use the handholds provided at each end of the toe trim. (Figure C)

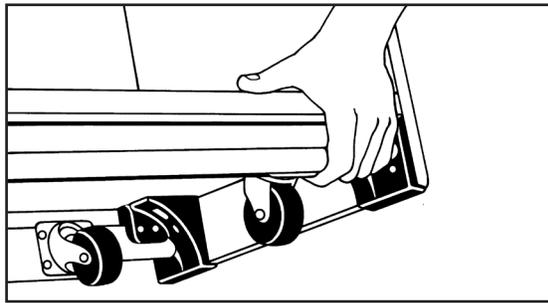


Figure C

Adjustable Shelving

The plywood shelf fits into the grooves on the sides. It is removed by lifting it up and sliding it out.

Tote Box Shelving

Tote Boxes are supported by plastic dividers which snap into holes in the sides of the unit.

To put in a tote divider:

Slide the divider into the shelf (at an angle). Insert two pins into the holes in the side. Push up on the divider until the pins snap into the slots in the partition.

To remove a divider:

Push up under one side of the divider until the pins snap out of the holes.

Accessories

Magnets for holding paper, and tote pans, 3" and 6" deep, are available from Customer Service. We do not provide whiteboard markers, magnetic shapes, paint and paper, etc.

Maintenance

The wooden parts of this product are not fully water-proof and therefore should not be left outdoors.

Periodically inspect for cracks, breaks, loose parts,

missing parts, and/or malfunctions. The housing of the magnets may crack if they are dropped repeatedly. Remove the product or parts from service when any condition develops that might make operation unsafe.

Construction

The easel frame and storage unit are constructed of solid hardwood with a clear nontoxic finish.

The whiteboards are steel with a foam core.

The trays and other plastic parts are injection-molded.

Cleaning

The whiteboard can be cleaned using a soft dry cloth. If the ink has been left on for a long time, rub clean with a dry cloth and then use a cleaner recommended by the supplier of your whiteboard markers or a non-abrasive general purpose cleaner. Stubborn stains may need some extra effort to remove completely. Wipe off residual paint with warm water. Too much water may harm the finish of the wooden parts.

Do not immerse whiteboards in water.

Abrasive cleaning agents will damage the whiteboard surface.

Steel magnets may scratch the whiteboard.

User Modifications

We are not responsible for modifications made by customers to our products in the field without our supervision, testing, or evaluation.

Ordering Parts

To order replacement parts, contact Customer Service with a description of the part(s) needed and the ID Code from the product.

Use only replacement parts supplied by Community Playthings.

CUSTOMER SERVICE:

United States

PO Box 2
Ulster Park, NY 12487
Office hours: 9-5 EST
Phone (800) 777-4244
Fax (800) 336-5948
(845) 572-3468

www.CommunityPlaythings.com
Sales@CommunityPlaythings.com

