## Product Guide

User and Maintenance Information

## IMPORTANT INFORMATION:

Please save this product guide.

#### **CUSTOMER SERVICE:**

#### **United States**

PO Box 2 Ulster Park, NY 12487 Office hours: 9-5 EST Phone (800) 777-4244 Fax (800) 336-5948 (845) 572-3468 communityplaythings.com sales@communityplaythings.com



# **G270 Changing Table with Steps G275 Changing Table w/o Steps**

#### **Recommended Use**

The Community Playthings Changing Table is a safe place to use for changing the diapers of children up to 3 years of age.

#### **WARNING**

- Read all instructions before use of the Changing Table
- A Keep instructions for future use.
- A Do not use Changing Table if it is damaged or broken.
- ▲ FALL HAZARD: Children have suffered serious injuries after falling from changing tables. Falls can happen quickly.
- ▲ STAY within arm's reach of your child.
- ▲ Always store cleaning agents and other chemicals out of the reach of children.
- ▲ Children must be assisted up the steps and onto the changing table.
- ▲ FALL HAZARD: Self-closing steps must always retract and latch when not in use. Do not disable retract mechanism. If steps do not retract, discontinue use and contact Customer Service.
- ▲ CRUSH HAZARD: Keep children away from self-closing steps while being activated. A child on the floor could get pinched in the step mechanism.
- ▲ When moving the Changing Table, always push from an end.
- A Never move with children nearby.
- A Always disengage wheels after moving.

#### **A** CAUTION

- A For indoor use only. The Changing Table is not waterproof.
- ▲ Load on the steps should not exceed 100 lbs.
- ▲ The wheels on the unit must be disengaged before the steps are used. (See Mobility section.) Damage to the steps could be caused if the steps are used when the wheels are engaged.
- ▲ When engaging or disengaging the wheel system, always use two people. Failure to do this could cause back strain or pinching of your hands.
- A Always use the hand holds provided at each end of the toe trim.
- ▲ Make sure the adjustable shelves are sitting securely on the supports.

#### **Assembly**

Your Changing Table comes fully assembled. The adjustable shelves are packed separately in the main carton. The padded pan is packed in a separate carton.

#### G270

G271 Changing Table with Steps G246 6" Padded Pan 2 Adjustable Shelves and 1 Mesh Bag

#### **G275**

G272 Changing Table without Steps G246 6" Padded Pan 4 Adjustable Shelves and 1 Mesh Bag

If your shipment is incomplete, please contact Customer Service.

#### **Accessories**

The G237 CHANGING TABLE STORAGE is a lockable shelving unit intended for the storage of detergents and other materials associated with the diaper changing area.

The G238 ACCESSORY SHELF can be mounted on the cabinet at either end.

The G239 CHANGING TABLE DIVIDER is designed to be mounted on the back of cabinet. The clear plastic divider provides a physical barrier while still offering visibility of the room.

The G28 WALL-MOUNTED SHELF is designed to be used with the Changing Table. It offers shelf space with separate compartments for the babies' diapers and other accessories, and can be mounted within easy reach of the changing table.

#### **Operation**

Steps (Optional) To lower the steps, push the thumb latch up and pull out and down on the handle.



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User and Maintenance Information (cont'd)

G270 Changing Table with Steps G275 Changing Table w/o Steps For safety, steps retract and latch automatically. Use the floor pad provided to hold steps down as you guide the child on to the changing table. When you remove your foot from the pad, the steps will retract. When the child is ready to come down, lower the steps, place your foot on the pad, and assist the child.

The doors have a child proof lock to allow for storage of items that should be inaccessible to children. The lock is operated by turning the latch 90°. A plastic key is provided for this, although any key, coin, or similar object will work as well.



#### **Mobility**

The mobility feature can be engaged and disengaged using the following procedure:

- **1.** With one person at each end, tip the unit slightly forward or back. This allows the toe trim to pivot.
- 2. While one person holds the item in the tipped position, the other rotates the toe trim by pulling or pushing on one of the hand-holds at either end of the toe trim to engage or disengage the wheels. (Figure A)

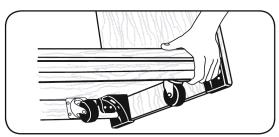


Figure A

**3.** Tip the unit slightly to the other side and repeat the procedure with the other toe trim.

**Note:** To prevent objects from falling off shelves, tip unit back and engage the front wheels first. When disengaging wheels, tip unit forward, and release rear wheels first.

#### **A** Maintenance

Periodically inspect for cracks, breaks, loose parts, missing parts, and/or malfunctions. Remove the product from service when any condition develops that might make operation unsafe.

Occasionally use a light oil on the moving metal parts

of the step assembly. Do not oil the plastic parts.

Over time, the gas spring that lifts the steps may lose pressure. This could cause failure of the steps to close and latch. If this happens, call Customer Service for a replacement.

#### Cleaning

<u>Wood Surfaces</u> Wood Surfaces may be cleaned with soap or mild detergent and water. Dry immediately. Leaving water or cleaning agents on the surface may damage the finish. Do not use solvent cleaners on any parts of your Changing Table.

<u>Padded Pan:</u> Clean the changing surface with a mild detergent and water. Disinfecting: We recommend hydrogen peroxide disinfectants. Examples: Accel TB, Envirox 118. A 10% bleach solution may also be used. Follow manufacturer's instructions.

DO NOT USE alcohol, pine oil, or iodine based products.

DO NOT USE abrasive cleaning pads as this may damage the surface.

<u>Steps:</u> Wipe periodically to remove dirt or sand, which may prevent the proper functioning of the moving parts. The latches and hinge points must be kept clean.

<u>Mesh Bag:</u> Spot wash with lukewarm water and a mild detergent. Air dry. Machine wash in cold water and a mild detergent. Air dry.

#### Construction

The wooden components are manufactured from solid maple and hardwood plywood, finished with a clear nontoxic finish. All edges and corners are rounded for safety and ease of cleaning.

The metal treads are finished with anti-slip paint.

The padded pan contains no latex or polyvinyl chloride (PVC).

#### **User Modifications**

We are not responsible for modifications made by customers to our products in the field, without our supervision, testing or evaluation.

#### Recycling

The foam pads used in packaging this product are reusable/recyclable. If you would like to help us preserve the environment, dispose of them appropriately or return them to Community Playthings, US Rte. 40, Farmington PA 15437.

#### **Ordering Parts**

To order replacement parts, contact Customer Service with a description of the part(s) needed and the serial number of the product.

Use only replacement parts supplied by Community Playthings.

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